



ST MAXIMILIAN KOLBE CATHOLIC CHURCH

Ministry of Lector

*The parts of the Mass have been grouped by activity and lector number for quick reference.
These are for Sunday and Feast Days – simpler liturgies follow similar practices but slightly different.*

A. Preparation

- Prepare readings in *Workbook for Lectors*. Look at Gospel as well to understand context.
- Additional Resources: <http://www.usccb.org/nab>
www.catholic-resources.org/Lectionary/Links.htm

B. Recommended Dress

- Men - wear sport coat and tie or suit and tie.
- Women - wear skirt/dress, no shorter than 2 – 3” above the knee. Slacks are appropriate.

C. Pre-Mass *Be at Church at least 20 minutes before Mass*

- Sign in and check with the other lector - ***you may have to do both readings in an emergency.***
- Review announcements (and petitions if there is no deacon) and any other special texts
- Check ambo
 1. Lectionary set to correct page
 2. Copy of announcements on cantor stand
- It's helpful to sit on either side of main aisle or section in front of music ministry in front section, in the first 3 or 4 pews.

ONLY IF THERE IS NO DEACON...

Procession

-Walk in the procession behind the servers, holding the Book of the Gospels high. Go up the steps without stopping at the bottom step. Open the Book of the Gospels in the center of the altar, and step back. When the presider bows at foot of stairs, bow to the altar then go to your seat.

D. First Reading

1st Lector

- *If there is a children's liturgy of the Word...* start walking towards the ambo as the children are processing out: it is not necessary to wait until they leave to begin walking to the altar. In this way, the reading can begin as soon as all the children have left the church.
- *If no children's liturgy of the Word...* Walk deliberately towards the bottom step of the sanctuary platform. Stop at the steps and make a “profound bow” (from the hips) toward the altar. Go up to the ambo.
- Take whatever time is necessary to adjust the microphone so it points to your chin, in order to avoid “puffy ‘p’s” and to be clearly heard.
- Proclaim the source and the rest of the reading clearly
- **Pause after “A reading from...” and before “The Word of the Lord”.**
- At the end of the reading, turn the page to the second reading out of courtesy to the next lector.
- DO NOT stand at the ambo for reflection after the reading; return to your seat and join the whole assembly in a period of silent reflection.

- If, in an unusual situation, you are the only lector, simply sit down in a near pew during the Responsorial Psalm.
- The Responsorial Psalm is always sung on Sundays and feasts.

E. Second Reading

2nd Lector

- Wait until the Responsorial Psalm has concluded.
- Walk deliberately towards the bottom step of the sanctuary platform. Stop at the steps and make a “profound bow” (from the hips) toward the altar. Go up to the ambo.
- Proclaim the source and the rest of the reading clearly
- **Pause after “A reading from...” and before “The Word of the Lord”.**
- Gracefully close the Lectionary (making room for the Book of the Gospels) and place it on the shelf of the ambo.
- DO NOT stand at the ambo for reflection after the reading; return to your seat and join the whole assembly in a period of silent reflection.
- Walk back down the center of the sanctuary platform and return to your seat.

ONLY IF THERE IS NO DEACON...

Universal Prayer

1st Lector

Note: The Universal Prayer consists of three parts: opening prayer by the presider, intercessions, and closing prayer by the presider. When we start the final paragraph of the Creed –“*I believe in the Holy Spirit...*” go to the music side of the sanctuary platform and stand at the foot of the steps.

N.B.: If there is a Baptism, the Creed is not recited. Intercessions are read after the homily and before the baptism.

As the presider begins the opening prayer, go up the steps to the ambo. DO NOT BOW. Begin the intercessions when the presider finishes the introductory prayer. Pause after each intercession.

Remain at the ambo until after the closing prayer is said by the presider.

Leave the sanctuary platform via the steps on the music side then return to your seat.

F. Announcements

2nd Lector

- When the presider starts the Prayer after Communion, **immediately** proceed to the stand on the music side of the altar. If you come to the music ministry area early (which is fine), please sit rather than standing at the cantor stand; stand when the assembly stands for the prayer, which is less distracting than standing there during the period when all are seated.
- Announcements are read **immediately** following the Prayer after Communion. Do not wait unless the rubric at the top indicates otherwise. It is not necessary to say “The announcements” or “today’s announcements” or anything else.
- Read the announcements with **enthusiasm** clearly, pausing between announcements. After the final blessing and after the closing hymn has begun, you may return to your seat.

G. After Mass

2nd Lector

- Return the Lectionary to correct page on top of ambo.
- 8 & 10: Return Book of Gospels to the vesting sacristy counter.
- 4:30 & Noon: Return Book of Gospels to far left cabinet above counter in vesting sacristy.

Lector Coordinators: lectors@saint-max.org --- Michelle Meyer & Peggy Johnson

Mass Captains:

4:30 Peggy Johnson lectors@saint-max.org 777-2820

8:00 Kay Isacson mkisacson@aol.com 942-4414

10:00 Michelle Meyer Rcte@aol.com 777-6944

Noon John Buchanan olwatzhisname@fuse.net 867-1656