

St. Maximilian Kolbe Parish  
Worship Commission  
Minutes of Meeting August 23, 2016

**Members Present:** Lois Latzy (Chair), Beth Brink, Mike Gardner, Adriana Inman, Corey Moore, Dawn Mansour

**Members Absent:** Bridget Dreher, Darlene Lewis, Paul Von Erden, Dominic Iannarino, Michelle Meyer, Christine Guerin

**Ex Officio Present:** Fr. Geoff Drew (Pastor), Jeremy Helmes (Pastoral Associate) and John Stengel (Recording Sec.)

- I. Opening Prayer/Praying for Each Other – Fr. Geoff opened with prayer at 7:05 PM
  - A. Opening song – “Faithful God, We Sing Your Praises”
    - i. Fr. Geoff asked members to reflect on the words of the song
      1. Fr. Geoff – “Give us strength to spread the Gospel, even in adversity.” Fr. Geoff says that the recent fire in Monroe demonstrates people coming together in adversity and demonstrates the willingness to lay down one’s life to help others.
    - ii. Mike – The Blessings we have on a daily basis. You do not have to look far to see God’s blessings. “May we go to serve God’s people, bearing fruit that will remain.”
    - iii. Lois – Life is a journey and the path is always changing.
    - iv. Beth – The line “magnify the Three in One” calls to mind Mary, and that our first duty is to magnify the Lord. Giving Him the glory and praise.
    - v. Dawn – Understanding relationship with Christ and the Holy Spirit
    - vi. Corey – “Serve” stands out to him. Serving the people around us and giving up oneself for the needs of others.
- II. Father Geoff Presentation
  - A. Praying for each other. Each group in parish prays for other groups in the parish. Fr. Geoff handed out the schedule of groups praying for each other for the coming year.
  - B. Passed out the book for this year – “Lazarus at the Table, Catholics and Social Justice” by Bernard F. Evans.
    - i. The focus of the book this year is Outreach, which is in accordance with the Governance Model. This is the last year of the current cycle.
    - ii. The book and discussions help with well formed consciences.
    - iii. This book is for all councils and commissions which are the largest faith formation group in the parish.
  - C. Fr Geoff has hired Stephanie Houlding as Administrative Assistant
    - i. This position was needed since we currently do not have a parochial vicar.
    - ii. Stephanie will be working on common by-laws for all the councils and commissions, as well as the discernment process.
    - iii. Each group will be able to tweak their own by-laws.
  - D. Observations of parish council & commission membership and dynamics
    - i. Fr. Geoff pointed out that he has less years left here as our pastor than he has served, so he would like to offer his observations about membership in our parish councils and commissions and other dynamics about our council and commissions.
    - ii. Asking all councils and commissions to discuss his observations and concerns as outlined in three sections.
      1. Foremost are two concerns
        - a. Family comes first
          - i. Make sure we are not asking members to spend too much time away from family.
          - ii. Discernment for councils and commissions should not only be concerned with who will serve, but also how they will serve.
      2. First section should be discussed and any recommendations presented by the end of October.
      3. Second section by the end of December.
      4. Third section by the end of March
        - a. This section deals with consensus building vs a majority vote.
        - b. The idea is to make a stronger proposal with a consensus of members.
        - c. It develops something everyone can live with vs someone feeling they lost.

- iii. Fr. Geoff asking all groups not to rush the closing prayer
  - 1. Would like groups to focus on prayer at the end of meetings and make it a prayer of thanksgiving.
  - 2. Spend time thinking about what you are discussing and is it drawing people closer to the Lord.
  - 3. Need to look at what are we doing to engage people in the parish.
  - 4. Spend time praying at the end of a meeting and not just say a prayer.

### III. Introductions – 2016-2017 Worship Commission Membership

#### A. Read and discuss the Mission Statement

- i. Lois – Hospitality of the parish stands out in the statement.
- ii. Corey – Service jumps out. Wants to meet more people.
- iii. Dawn – Formation and Eucharist centered.
- iv. Beth – Hospitality and prayer. The number of people at daily Mass.
- v. Mike – Unselfishly serve and share our faith.
- vi. Adriana – Married by Fr. Porter in the chapel. Husband was in a crash and everyone was fantastic at St. Max. Husband went through RCIA. It was a big deal how everyone came together. Grateful for everything from St Max and wants to give back.
- vii. Jeremy – Eucharist is the center of what we do here at St Max and that is what makes us a parish. Sunday mass is the center of what we do.

### IV. Approval of Previous Meeting Minutes from June 28, 2016.

#### A. Minutes approved as submitted.

### V. Pastoral Associate Report

- A. Ongoing conversation about moving CLOW in the short term. Long term it will move to the new chapel.
- B. Trying to have CLOW every week at 8 & 10. Planning a recruitment drive to get leaders for the CLOW.
- C. Deacon Mike Lippman has been hired as a staff member for Adult Initiation.
- D. Jeremy working on standardizing the Sunday afternoon rite of baptism to make it a point of evangelization.
- E. New rite of matrimony goes into effect this fall.
- F. New rites with new translations are in the works for additional sacraments.

### VI. Continuing Business/Projects

#### A. Items related to WC from August PC Meeting – Lois

- i. During 7 weeks in the fall leading up to the election our parish will focus on Catholic Social Teaching and faithful citizenship through the homilies and bulletin articles.
- ii. By-laws for all councils and commissions.
- iii. Parish council will continue listening sessions after Mass quarterly. PC will pass along concerns to the appropriate council or commission.
- iv. PC has their own hour of Adoration.
  - 1. Would WC like to do an hour?
  - 2. Goal is to get people more focused on Adoration
- v. Together We Grow campaign discussed.
- vi. Charitable feed back.
- vii. Group photos during the day of retreat on Saturday, August 27<sup>th</sup>.

#### B. Consideration of frequency of Missionary speakers & appeals

- i. Fr. Geoff asking all councils and commissions to take a look at this topic.
- ii. How often should we allow missionary speakers – Food for the Poor, Cross Catholic Outreach, etc.
  - 1. Presently 4 times a year we have a missionary speaker
  - 2. CMA – Archbishop does good job of incorporating scripture in his recorded message.
  - 3. CMA in-pew solicitation.
- iii. Question of missionary speakers and these other “required” appeals
  - 1. 46 weeks of preaching by our clergy.
  - 2. We should spread out the times of other speakers.
  - 3. Stewardship will be in the fall this year.
  - 4. What is the WC input on this? How often should we allow these speakers.
    - a. Consensus of WC members is that a total of 6 times a year for the required appeals and missionary speakers seems to be about right.

VII. New Business

A. Discernment of Vice Chair

- i. Looking for a second year person to be vice chair.
- ii. Duties of vice chair
  1. Works with the chair to be prepared for becoming the chair the following year.
  2. Help prepare the meeting agendas.
  3. Represent WC at other council and commission meetings.
  4. Substitute for chair when needed.
- iii. Jeremy suggested sending an email to all 2<sup>nd</sup> year members with a description of the duties and responsibilities of the vice chair.
- iv. Lois and Jeremy asking members to pray about the possibility of taking on the role of vice chair.

B. Liturgical minister's gathering (meeting or luncheon)

- i. Last year a luncheon was held after 12:00 PM Mass
  1. It was well attended with lots of good feedback.
- ii. Another idea would be to invite leaders to a WC meeting
  1. WC has oversight over several ministries. The goal is to have ministries leaders interact with the WC commission.
  2. In the past we had leaders come to WC meetings and discuss different topics.
  3. Ministries leaders did not feel coming to WC meetings was very helpful and did not understand why they were at the meeting.
- iii. The luncheon was nice because it shows appreciation and gives WC members and ministry leaders a chance to meet and interact.
- iv. Everyone agrees the luncheon is the best way to interact with ministry leaders.
- v. It was decided to hold the luncheon on January 29<sup>th</sup> from 1-3 PM.

C. WC representative to monthly PC meetings

- i. Fr. Geoff suggested sending the same person each month to keep continuity and a working knowledge of what is being discussed.
- ii. Mike suggested that it is a lot to ask one person to attend another meeting each month.
- iii. Everyone agrees we should keep sending a different representative each month.
  1. Everyone should prayerfully consider a month to attend PC meeting.

D. Prayer leader for each monthly WC meeting

- i. Need members for the monthly opening prayer.
- ii. Jeremy will take closing prayer at this time due to the change in the closing prayers requested by Fr. Geoff.

E. Informational handouts etc.

- i. Meeting dates and times.
- ii. Lois asking for volunteers to help setup the meeting room each month.
- iii. Lois asked all members to check their contact information which will be posted to the WC member website.

F. Jeremy asking members to raise up agenda items in advance of the WC meetings

- i. Anything related to the worship at St Max.
- ii. Jeremy suggested members email agenda items to Lois so they can be placed on the agenda. Agenda normally set 2 weeks before a meeting.

VIII. Closing Prayer led by Lois

A. Meeting adjourned at 8:57 PM

Respectfully Submitted,

John Stengel, *Ex Officio* (Secretary)