

**MEETING NOTES**

Evangelization & Catechesis  
Monthly Meeting: June 14, 2017  
Chairman: Justin Bennett

**Welcome /Opening**

- Welcome new member, Dave Brunsman. Send off to those leaving the Commission: Chuck Ciccia, Bob Gloeckner, Kathy Hinger and Connie Michael
  - Other new members for 2017-2018 forward include: Amy Brunner, Gil Castillo, Pat Graziani, Stacy Van Erp, Matt Volpenheim
- Attendees: Pam Begovich, Justin Bennett, Brent Billman, Dave Brunsman, Chuck Ciccia, Bob Gloeckner, Kathy Hinger, Zack Hinger, Connie Michael
- Opened with Prayer
- Parish and Commission Statements (Justin Bennett)

**Pastoral Associate Update (Zack Hinger)**

- Updating of the Governance Model
  - Looking over our Quadrant specifically and revising, adding or moving of ministries to proper placement on the model. The ministries of RCIA and Sacramental Preparation may need to be reflected under Worship Commissions quadrant as Jeremy Helms is charged with their functions. Zack will continue to work on this document. We will revisit this at a future date.
  - The commission approved the following changes:  
(Pending update)  
The suggestion of moving the Sacramental Prep Ministries under Worship was not resolved. There are concerns with the separating catechesis of sacrament preparation from the catechesis of the RFY program under two different Commissions. Justin and Zack will request from the Worship Commission their thought and how they propose to keep the Sacramental Prep Ministries (especially for the youth) synchronized and work with the RFI programs.
- Ministry Leader Update
  - Father Geoff's monthly report was sent out for June. An IOI for all are the plans being pursued to extend childcare to all parish groups free-of-charge starting in September 2017. Details about how to request childcare, register children, etc. will be forthcoming.
- E&CC 2017-2018 Reading
  - The book, *Divine Renovation* by Father James Mallon was distributed to those who needed a copy along with the schema.

**E&C C Specific Items –Update/Discussion Topic**

- Parish Mission Recap 2017 – Kathy Hinger

- An evaluation was done to see what worked, what did not. A document recap will be sent out to Commission members at a later date.
- E&CC Open Positions – Justin Bennett
  - Justin handed out paperwork for positions to be filled by members as ministry reps, parish wide positions, E&CC specific positions or as sub team members. This will need to be revisited as soon as possible.
  - Two parish wide positions have been filled with an E&CC rep as required for the 2017-2018 year. Brent Billman will be the Leadership Roundtable liaison and Pam Begovich will be the Pastoral Council liaison.
- Ministry Leader Job Description – Bob Gloeckner
  - We are still missing descriptions for Hearts Afire and Light Weigh
  - This description should help anyone looking to fill the leadership position in his or her ministry as to what that entails.
  - **Action Required:** Please complete review of the Draft Job Description sent out by Bob and provide your feedback to Bob and Zack Hinger.
  - Bob will transition this to Zack as he departs from the Commission. Zack will present the descriptions for final approval in the fall.
- Ministry Synchronization
  - Bob Gloeckner has made detailed but easy to follow charts with ministries listed as to their primary focus/time slots, etc.
  - Because of this, the Adult and Family Life Ministry are looking at evening time slots.

### **Pastoral Council Update – Bob Gloeckner**

- Parish Mission
  - The final debrief was presented and well received. PC thanks the Parish Mission Team and the volunteers for a job well done.
- By – Laws Update
  - We need to complete and turn in the finished paperwork in August.

### **Ministry Updates and Items of Interest**

- Ministry Leader Contact
  - Be sure to reach out to your ministries on a regular basis. Continue to forward the Pastor's Report. Be sure your ministry leader is aware of the Day of Reflection being held on August 26, 2017

### **Closing**

- Closing Prayer
- Next Meeting – August 9th , 2017, 7-9pm Youth room