

**St. Maximilian Kolbe Pastoral Council
Meeting Minutes
October 4 2017**

Attendance:

- Andrew Burke – Presider
- Brett Boutwell
- Tom Collins
- Julie Duffy
- Chris Palac
- Marlene Palmatary
- Jerry Pater
- MaryAnn Ridenour
- Yvette Schnegg
- Kevin Walsh
- Tim Wurth
- Chris Zevallos

Notable Others:

- Fr. Geoff Drew – Pastor
- Lakme Kodros- Pastoral Associate
- Nicholas White - seminarian
- John Monroe – Finance Council
- Lori Walters - PL&S
- Adriana Inman – Worship & Sacraments
- Pam Begovich – PL&S
- Margie Ubriaco - Outreach
- Lisa Kaine – Acting Secretary

Opening Items:

- Praying for ? Commission this month
- Formation: "Forming Intentional Disciples" by Sherry A. Weddell

Lightning Round:

- Adoration calendar sent around by Marlene.
- Role of Councils and Commissions in the budgeting process
 - Ongoing dynamic, not just at budget approval time.
 - Comments welcome year round.

Fundraising & Charitable Events Policy

- Can there be any improvements?
- No limits on number of charitable events that a ministry can have in a year.
- Fundraisers must be approved by PC.
- Should parish staff be ensuring that charities to which donations are being made are vetted?

PC Member Job Descriptions

- Some positions are formalized in bylaws, others are not
- Should all positions be formalized? (e.g. Website and Adoration) Downside is if things change in PC then it would be a violation of bylaws.
- May not be worth looking at now before common by-laws are complete.

Strategic Discussions

- 1). Plaza condition
 - Continues to deteriorate.
 - Recommend removing brick and paving 10 foot wide path with asphalt, mulch remainder.
- 2). Debt elimination
 - Estimating debt free at the end of 2017, currently \$141,000
 - Steering committee recommends ground breaking in a spring (e.g. April/May)
 - Soonest would be April 2019
- 3). Driveways/entrances: to be discussed next month.

Committee Updates

- **Campus Safety Subcommittee (MaryAnn Ridenour)**
 - Will meet again, are moving forward.
- **PC Listening Sessions (Julie Duffy)**
 - Dates are now set: next one on Oct. 28/29
 - Still awaiting responses from some commissions re comments/questions from last listening session.
- **Leadership Discernment (Brett Boutwell)**
 - Need new PC member (1st year) to join team.
 - Need 2 names from each commission by Nov/Dec to participate.
- **Common Bylaws (Yvette Schnegg)**
 - Leadership Roundtable members received electronic copy of draft.
 - One person from each commission to look at new bylaws to compare to their own bylaws.

Council/ Commission Updates

• Finance Council

- Year to date: revenue - \$571,000, budget - \$567,000.
- In December, debt reduction envelopes will switch over to roof replacement.
- Parking lot repair happening now.

• Worship and Sacraments Commission

- Town Hall meeting went well, next meeting Oct 24 7-8 PM.
- Discussing issue of timing of having lights on in chapel.
- Will meet with sacristans and EM leaders dealing with amount of hosts at Mass.

• **Outreach Commission**

- Will discuss Saint Vincent de Paul collection bin on-site.
- CMA grant process – applications due mid Jan.
- Tithing: Hurricane Relief Services, Hope's Closet, and Matthew 25 Ministries.
- Just Try It event to be held in March.
- Commission minutes are on website.

• **Parish Life & Stewardship Commission**

- Nancy Prince spoke at last meeting about Stephen Ministry.
- Developing sub-committee to update welcome packet.
- Upcoming events: Steak Fry, Mortgage Payoff Party

• **Evangelization & Catechesis Commission**

- Updating governance mode: RCIA and Sacramental Prep moving to Worship Commission.
- Looking at multiple ways to evangelize, including personal invitations.
- Working on ministry synchronization – flow chart.
- Looking at options for parish Christmas gift.

Pastor's Report

- In November, relationship with Catholic Services consultants will end
- Suggest that next year all commissions and councils meet at the same time.
- Pope Francis initiative- raise up the flight of migrants and refugees.
- Stewardship renewal – not reprint book this year. Aim people at new website.
- Next month's meeting – Nov. 8