

MEETING NOTES

Evangelization & Catechesis
Monthly Meeting: September 13, 2017
Acting Chairman: Dave Brunzman

Welcome /Opening

- Attendees: Pam Begovich, Brent Billman, Dave Brunzman, Gil Castillo, Patti Graziani, Zack Hinger, Stacy Van Erp
- Opened with Prayer
- Reflection-*Divine Renovation* Intro, Chapters 1 and 2 (Pam Begovich)
- Parish and Commission Statements (Dave Brunzman)

Pastoral Associate Update (Zack Hinger)

- Updating of the Governance Model
 - The Commission voted to move the ministries of RCIA and Sacramental Preparation to be under Worship Commissions quadrant as Jeremy Helmes is charged with their functions. We would like to revisit at a future date the governance model to identify a few concerns that were voiced at the meeting.
- Job Description and Ministry Leader Discussion
 - Zack will send to us the job descriptions that were done last year by our ministry leaders to us. There are a few that still need to be filled in. We will need to forward the ones that pertain to each of our ministries for any additions or corrections (or completion) that they may have. Be sure that they understand they need to communicate that information back to us so we can finalize these.
- Stewardship Renewal
 - It will be held on October 28th and 29th. A postcard and end of pew cards will be available on this weekend. This year instead of a brief job description of each ministry being included, the congregation will be directed to the St. Max website for that purpose. **Action required:** Please pass this info along to your ministry leaders to share.
- Staffing
 - Joining us at St. Max is our new Parochial Vicar, Father Simon Peter Wankya and Seminarian Intern, Nicholas White. A new member on our custodial staff is Nathan Flanagan.
- Catholic Lutheran Dialogue
 - Save the dates , October 10th, 19th and 21st. This dialogue is to renew relationships and respond to the communities needs being met by both Lutherans and Catholics. It will consist of prayer, finding common ground and the impact of Christian life. This is meant to build bridges between us to help serve others as requested from the Archdiocese. More information

will be in future church bulletins. **Action required:** make your ministries aware of these dates and that all parishioners are invited.

E&C C Specific Items –Update/Discussion Topic

- E&CC 2018 Goals (Dave Brunzman)
 - **Evangelizing Hospitality and Strategy** – Father Geoff would like the Commission to look at the bigger picture and find a focus for moving forward. For ex. this year- evangelizing hospitality, next year – inviting.
We will be looking at multiple ways to evangelize not only to non-Catholics but also to Catholics who are not attending mass or those who do not have a personal relationship with Jesus, etc. Personal invites to Catholic 101 for example, gifts, informational postcards, etc.
 - **Ministry Synchronization** - Detailed but easy to follow charts with our E&CC ministries listed as to their primary focus/time slots, etc. are being used to facilitate and coordinate the needs of our parish. Continue to update as needed.
 - Stacy suggested that using a flow chart to help parishioners/non-parishioners find a pathway into ministries or continuing catechism would be helpful. All agreed. She will start with our ministries and then look at others in the governance model.
 - **Ministry Leader Contact** – Continue to share IOI with your ministries monthly. Invite them to send you a sentence or two update on their ministry. Continue to send them Father Geoff's Pastor Report. The better we know our ministries the better we can help support them.
- Ministry Leader Gathering- Fall (Stacy Van Erp and Matt Volpenhein)
 - Stacy Van Erp will be sending an email invite to all of the ministry leaders, Clergy staff and E&CC. **Actions required:** A phone call to your contacts would add a personal touch. The dinner will be held on September 29th at 7pm in the large conference room. Set up is at 6pm. Any E&CC member that can help with the set-up is requested. Any E&CC members attending please bring a dessert.
- Christmas Gift (Zack Hinger)
 - Please email any suggestions to Zack ASAP. He will present gathered input at October meeting.

Pastoral Council Update – Pam Begovich

- Common By-Laws Update
 - Andrew Burke thinks these will be completed in a month. One member from each Commission (leadership roundtable representative) will be reviewing and suggesting any changes they feel need to be made after presenting them to their Commission. Each Commission has to approve

the Common By-Laws. The approved Common By-Laws will represent all groups in the Parish. Any specific By-Laws for a group will be in addition to this main document.

- Father Geoff requests the Commissions to think about how they are being a visible presence in the community.

Ministry Updates and Items of Interest

- Ministry Leader Contact
 - Be sure to reach out to your ministries on a regular basis. Contact Justin with any IOI from your ministries a week before the meeting date. As stated above, contact them about the upcoming Sept. 29th dinner.

Closing

- Closing Prayer
- Next Meeting – October 11th , 2017, 7-9pm **Large Conference Room**