

**St. Maximilian Kolbe Pastoral Council**

**Meeting Minutes**

**February 7, 2018**

**Present:**

- a) Andrew Burke – Presider
- b) Brett Boutwell
- c) Tom Collins
- d) Julie Duffy
- e) Jerry Pater
- f) Yvette Schnegg
- g) Kevin Walsh
- h) Tim Wurth
- i) Chris Palac
- j) MaryAnn Ridenour
- k) Chris Zevallos

**Absent:**

- a) Marlene Palmatary
- b) Fr. Geoff Drew - Pastor

**Notable Others:**

- a) John Monroe – Finance Council
- b) Lori Walters - PL&S
- c) Kathleen Garrison – Outreach
- d) Adrian Inman- Worship and Sacraments
- e) Pam Begovich-E&C – Out, attending her Group’s meeting (same time)
- f) Pam Merkel – Pastoral associate

## Opening Items:

- 1) Update to the Pastoral Council on the Steering Committee from Jim Lupidi.
  - Jim reviewed how the Steering Committee is separated into 3 sub-committee's
  - Construction, Finance & Communication sub-committee's
  - Reviewed the Procurement approach – Design, Bid & Build
  - Designing a Liturgical space is very challenging. The additional space “must” flow with the current facility. Design process will take about 8 months.
  - Preliminary Target schedule:
    - 2/18 – 3/18 Design Procurement
    - 4/18 – Award contract with Designer
    - 4/18 – 11/18 Design Project 1
    - 12/18 – 1/19 Bid, Procure General Contractor
    - 2/19 – 1/20 Construction (13 mo)
    - 3/20 – Activate
    - 4/20 – Open
  - Reviewed Capital budget
  - Reviewed Cash Flow concerns
- 2) Formation: "Seeking & Intentional Discipleship" by Kevin Walsh

## Lightning Round:

- 1) Discussed Pastoral Council leading one of the Fridays for the Stations of the Cross. Dates looking at 3/2 & 3/16

### **Strategic Discussions – No discussion at this meeting**

- 1) Plaza Entrance – We have received positive feedback from parishioners
  - a) Should last for two winters
  - b) Ground Breaking- Could be spring or fall of 2019
- 2) Debt elimination/ ground breaking
  - a) Last report from Archdiocese was in September. Through the end of Sept., \$1,181,000 had been collected.
  - b) Debt currently at \$110,651 – estimated pay off will be is Feb 5<sup>th</sup>, 2017.
- 3) Driveways/entrances- Nothing new to report. See Dec 2017 meeting minutes for point of discussion.

## **Committee Updates**

### **1) CMA Ad Hoc Committee (Jerry Pater)**

- a) No update this month

### **2) Campus Safety Subcommittee (MaryAnn Ridenour and Larry Witsken)**

- a) No update this month

### **3) PC Listening Sessions (Julie Duffy)**

- a) Julie asked for assistance on several items & which Committee should get these requests

### **4) Leadership Discernment (Brett Boutwell)**

- a) Jeremy to Kick-Off Leadership Discernment process. Team is intact.

### **5) Common by laws (Yvette Schnegg)**

- a) No update this month
- b) **TO DO:** all PC members should review Yvette's recommendations document and be ready to discuss in the march PC meeting scheduled for February 7<sup>th</sup>
- c) Fr. Geoff asked the other commissions to communicate the status of their review of common by-laws during their communication to PC each month
- d) Since the common by-Laws will apply to all commissions there will be an appendix for each commission's differences from the common by-laws

## **Council/ Commission Updates**

### **• Finance Council**

- 1) Income exceeded budget

### **• Worship and Sacraments Commission**

- 1) Bi-laws project still working on
- 2) Discussion on Alter dressings, colors, ect.
- 3) Review of Christmas activity – what went right/wrong?

• **Outreach Commission (OC)**

- 1) Discussed how well the Epiphany event went. Attendance was up 20%
- 2) Looking at more activities to tie with Epiphany such as Baptisms, fish fry, ect
- 3) Several Ministry leader changes

**Parish Life & Stewardship Commission**

- 1) Next meeting on Feb 20<sup>th</sup>
- 2) Welcome packets in progress

• **Evangelization & Catechesis Commission**

- 1) Pam was unable to attend due to their committee meeting at the same time

**Pastor Report**

- 1) Fr. Geoff has not yet published the January pastors report
  - a) Will try to get it out in the next week or two