

**St. Maximilian Kolbe Pastoral Council
Meeting Minutes
August 2 2017**

Attendance:

- Andrew Burke – Presider
- Brett Boutwell
- Tom Collins
- Julie Duffy
- Chris Palac
- Marlene Palmatary
- Jerry Pater
- MaryAnn Ridenour
- Yvette Schnegg
- Kevin Walsh
- Tim Wurth
- Chris Zevallos

Notable Others:

- Fr. Geoff Drew – Pastor
- Holy Moran- Pastoral Associate & Outreach
- John Monroe – Finance Council
- Lori Walters - PL&S
- Mike Gardner – Worship & Sacraments
- Pam Begovich – PL&S
- Lisa Kaine – Acting Secretary

Opening Items:

- Praying for Outreach Commission this month
- Introductions
- Pastoral Council Purpose and Processes
 - Role is to be a visionary body and provide consultation for Fr. Geoff.
 - PC is eyes and ears of the parish.

- Formation: "Forming Intentional Disciples" by Sherry A. Weddell

Lightning Round:

- Adoration calendar sent around by Marlene.
- Fundraising request by St. Gabriel's PTO candy bar sale – consensus approval.
 - Rule is that each group is allowed 1 fundraiser per year towards their own coffers, can have more for charity. Possibility of revising rules will be discussed next month.
- E&C proposed changes to Governance model – consensus approval.

Common Bylaws:

- Share best practices; some things will have to be different across different commissions.

- In ~ 1 month, draft will be available. Will give to Leadership Roundtable to look over, then to councils/commissions.
- Hope to have approved within six months.

Committee Updates

- **Campus Safety Subcommittee (MaryAnn Ridenour)**
 - Working on emergency crisis plan.
 - Were able to eliminate many items that don't apply to us (i.e. versus a school)
- **PC Listening Sessions (Julie Duffy)**
 - Try to schedule about for about 10 days prior to PC meeting.
 - Whoever makes initial contact needs to follow up to be sure someone followed up.
 - Need more communication.
- **Leadership Discernment (Brett Boutwell)**
 - Follow up session was held in June to look at how discernment went.
 - Will have Lay Leadership Summit again next year.
 - Need new PC member (1st year) to join team.

Council/ Commission Updates

• Finance Council

- ~ \$150,000debt.
- Surplus > \$92,000 at end of June.
- Several items over budget: HVAC ~ \$11,000 over, Roof repair ~ \$12,000 over, parking lot ~\$4,000 over. However , utilities < by ~\$11,000.
- Archdiocese Financial Review: financial and internal control audit was held in February.
 - 10 findings and 8 specific items of interest). Almost all resolved.
- Ten year budget created and 10 year capital expenditures budget.
- Technology committee will be incorporated as a sub- committee like facilities.

• Worship and Sacraments Commission

- Will host Town Hall meetings to hear how parishioners feel about changes to Chapel reconfiguration. Tentative dates Sept. 26 7-8PM and Oct 24 7-8 PM.
- Will review possibility of digital sign for church.

• Outreach Commission

- Newest ministry Community Garden doing very well. Accumulating what they are growing and collecting what others have grown. Thus far, 188 pounds of produce collected.
 - Currently donating to Open Door and Friday Night Dinner Program. Talking to St. Vincent DePaul re donations.
- Commission membership extended from 10 to 11 members.
- Outreach Corner will have a new monitor.
- Revisiting CMA distribution processes – fine-tuning.
 - Ad hoc committee formed for CMA – 7 members.

• **Parish Life & Stewardship Commission**

- Discussed Health and Wellness Ministry.
- Revisiting Chili Cook Off.
- This Nov. will be 25th anniversary of Fr. Porter Life Center – will have Liturgy in the center on Thanksgiving.

• **Evangelization & Catechesis Commission**

- Need chair and vice-chair. Six new members this year.
- Sub- committees for Parish Ministry, Easter & Christmas gifts, and 1% challenge.

Pastor's Report

- Current debt at ~\$150,000 – hoping to eliminate by the end of this year.
 - Planning to send out letters re debt.
- Plaza condition – options for repair/replacement. Will discuss at PC meeting next month.
- Driveways/Entrances: looking for recommendations from PC for any changes or do we drop the issue.