

St. Maximilian Kolbe Pastoral Council Meeting

October Minutes

October 2, 2019 – 7:00-9:00PM

Pastoral Council Members Present:

Tim Wurth – Chair

Daren Keenan

Betty Ann Quinn

Tom Collins

Chris Palac

Eric Saddler

Rich Inman

Jerry Pater

Pastoral Council Members Absent: Cathy Marksteiner, Ellen Paxton – Vice Chair

Notable Others:

Fr. Jim Riehle – Pastor

Evangelization and Catechesis Commission – No Representative Present

Outreach Commission – No Representative Present

Parish Life and Stewardship Commission – Tony Ferraro

Worship and Sacraments Commission – Mary Blake

Finance Council – Rich Carmel

Parish Staff Representative – Larry Witsken

Recording Secretary – Dena Moulton

- **Opening Prayer / Mission Statement** (PC is praying for Worship and Sacraments Commission in October)
- **Formation** - Book selection: Searching for and Maintaining Peace: A Small Treatise on Peace of Heart, by Fr. Jacques Philippe
- **Lightning Round**
 - Meeting next month is November 13
 - St. Gabriel fund raiser request for PTO, Raffle sale event, Unanimous approval by PC
- **Discussion**
 - Volunteer for Discernment, as Vice-Chair, with Betty Ann
 - Eric Saddler has volunteered – Thank you
 - Sarah, as Office Representative, will assist in this process
 - PC has oversight of the discernment process; However, all Commissions will participate
 - PC members' visibility
 - Are we visible enough? – as we are a voice of the people
 - PC pictures were in the bulletin
 - Plans are to Greet parishioners at Masses when listening sessions are scheduled
 - Lakme is working on shirts for Councils and Commissions to wear at events such as the Parish Picnic, etc.; This will allow those members greater visibility

- PC meeting structure
 - PC currently has only two first year members; it would be nice to increase this to 4
 - Names of potential members should be forwarded to Fr. Jim

➤ **Committee Updates**

▪ **Campus Safety Subcommittee**

- Per Larry Witsken, all doors have been numbered

▪ **PC Listening Sessions** – (Rich Inman)

- Listening session schedule is set
- Only one open comment requires follow-up; Lakme will take care of this
- St. Michael prayer is on back of Red book in pews; People are encouraged to pray this prayer out loud or in silence after Mass concludes

➤ **Council/Commission Updates**

▪ **Finance Council** – (Rich Carmel)

Financial Report Fiscal Year-To-Date as of August 31, 2019

	<u>Actual</u>	<u>Budget</u>	<u>Favorable (Unfavorable) \$ Variance</u>	<u>Favorable (Unfavorable) % Variance</u>
Total Income	<u>\$350,457</u>	<u>\$357,883</u>	<u>(\$7,425)</u>	<u>(2.1)</u>
Total Expenses:				
General & Administrative	229,994	241,885	11,891	4.9
Ministry & Liturgy	9,844	11,301	1,457	12.9
Religious Formation	8,228	9,357	1,129	12.1
Outreach	2,424	2,842	418	14.7
Facilities	50,427	88,186	37,759	42.8
Fundraising	772	395	(377)	(95.4)
Capital	962	3,167	2,205	69.6
Total	<u>302,651</u>	<u>357,133</u>	<u>54,482</u>	<u>15.3</u>
Net Income	<u>\$47,807</u>	<u>\$751</u>	<u>\$47,056</u>	

Note: Sunday Collections of \$296,667 are **under budget** by \$11,333.

Finance Council Areas of Focus and Reporting for FY 2020

- Monitor and report ongoing results of *Together We Grow* campaign.
 - We currently have \$403,944 in available funds for the project. \$353,944 is invested in an AOC CD, currently earning 2.5% interest. The remaining \$50,000 is invested in a money market account at PNC Bank to be used for immediate needs.
 - As of September 18, 2019, in response to our request for a reduction in our obligation to the Archdiocese of Cincinnati's *One Faith, One Hope, One Love* campaign, the archdiocese waived the remaining \$320,895 that was owed. We have fulfilled our obligation to the archdiocese.
 - Pledges total \$3,499,695 of which \$2,294,705 (66%) has been collected as of 7-31-19. August collection numbers are not available as of 10-1-19.
 - Architect estimated design fees are \$150,000 and estimated soil boring fees are \$10,000. Boring samples were done on September 25.
- Balance of the Contingency Fund as of August 31 is \$39,000.
- Funding for the church roof replacement.
 - The roof was inspected in September 2018 by a roofing contractor and determined to have an estimated life expectancy of approximately three years.
 - The estimated cost to replace the roof is \$815,000 using three-dimensional asphalt shingles or \$915,000 using stamping seam metal.
 - As of August 31, \$41,785 has been collected for the roof replacement.
- The Fiscal Year 2019/2020 Budget reflects Revenue in excess of Expenses in the amount of \$86,800.

- **Worship and Sacraments Commission** – (Mary Blake)
 - All choirs have begun their year of service
 - Looking for a resource to hand out to children coming to or leaving Mass; Options being considered: The Catholic Kids Bulletin and Magnifikid. Books currently in pews are too expensive. Looking for something children could take home with them to avoid clutter in the pews.
 - Changes to our celebrations to begin October 12/13
 - Sanctus Bells will be rung three times during Mass. Servers will be trained in use of bells. Fr. Jim will use bulletin to educate and prepare the congregation for these changes.
 - Advent, Families will be selected this year to light Advent wreath
 - A liturgical minister's handbook is being written and given to all on the day of reflection attended by all liturgical ministers
 - New servers dress code will include wearing dress shoes and dress pants
 - **The goal is to praise God to the greatest extent of our power**
 - Fr. Jim asked for help from WSC in helping parishioners understand how to best celebrate Mass as worship to God

- **Outreach Commission** – (No Representative present)
 - This committee is meeting this evening

- **Parish Life & Stewardship Commission** – (Tony Ferraro)
 - No meeting in September

- **Evangelization & Catechesis Commission** – (No Representative Present)
 - No meeting in September

➤ **Pastor's Report**

- Handbook being prepared for all Liturgical ministers
- Oct 12 and 13 – Liturgical changes will take place; some visible, some audible, some silent
St. Max quote; “The most deadly poison of our times is indifference. And this happens, although the praise of God should know no limits. Let us strive, therefore, to praise Him to the greatest extent of our powers”

Sanctus bells will be rung at three different points in the Mass. The bells are a way of calling our attention to the wondrous actions that are taking place at the Mass. They are also a “joyful noise” that we ring in response to the gift of the Holy Eucharist.

Upcoming events

Oct 13 – last gather session for ‘Letter to a Suffering Church’ book discussion and Holy Hour

What is offered next?

New link on our Parish Website – Protecting our Children

Information about VIRTUS Child Protection, reporting and helpful links and resources will be available

I Thirst for you Sessions – Spiritual Lessons for Your Life

Four dates offered:

Sunday, Oct. 20 at 6:00pm

Monday, Oct 21 at 5:15pm and 6:45pm

Wednesday, Oct. 23 at 9:15am

October 26 – Trivia Night and Potluck (PC encouraged to attend)

Hosted by Fr. Jim

Together We Grow

Final schematics will be shared with parish in December

➤ **Reflections/Closing Prayer**