

Virtual Meeting with Zoom; Fr. Jim/meeting organizer

Pastoral Council Members Present

Dennis Blake
Adam Gecewich
Rich Inman
Daren Keenan

Cathy Marksteiner
Chuck Michael
Ellen Paxton – Chair
John Prince

Kathie Grace Roberts
Lisa Schafer
Rose Wiedenmann

Notable Others:

Fr. Jim Riehle – Pastor
Evangelization and Catechesis Commission – Andrew Tebbe
Outreach Commission – Shari Skorcz
Parish Life and Stewardship Commission – Tony Ferraro
Worship and Sacraments Commission – Yuki Lauber
Finance Council – Keith Gehring
Recording Secretary – Dena Moulton

- **Opening Prayer / Mission Statement** (PC is praying for Finance Council in December)
- **Welcome** – (Ellen Paxton, PC Chair)
- **Formation** – “The Search” Episode 3 (Adam Gecewich led this discussion)
Episode 4, January, Daren will lead discussion, Episode 5, February, Dennis will lead discussion
- **Pastor’s Report** – (Fr. Jim)
 - ✓ Special thanks to Katie Keenan and Holly Saddler who put together our Advent drive through; approximately 50 participants
 - ✓ St. Max has published our own Advent book; available at Church or by download
 - ✓ Fr. Simon Peter is back! Difficulties in Uganda; people are starving; political unrest is indescribable before their upcoming election
 - ✓ Christmas Masses; asking Parishioners to RSVP; Discussion on Logistics of these Masses; many liturgical ministers are currently unwilling or unable to serve due to Covid concerns; Fr. needs PC members to help at the Masses! Looking to have 9 people helping especially at the 3:00 and 5:30 Masses; Call to worship at each Mass is usually reserved for a PC member; Fr. will send a sign-up genius to PC members asking for assistance tonight (12/2). Help needed is before and after Masses. We will serve as a welcoming face to people. Discussion on seating capacity; at 500 people the doors to church close – overflow goes to the gym; Mary Ella will contact all people who have volunteered and give them their assignments; Fr. anticipates the 3:00 and 5:30 Masses will have overflow to the gym.
- **Lightning Round / Committee Updates**
 - ❖ **Twining Liaison** (Dennis Blake)
 - There was another Ox-Plow delivery on November 26 for an additional 30 Catechists which puts us at 177 delivered with another 9 to go
 - There was a \$6000 transfer of Funds that turned out to be very timely as the inspectors arrived and indicated without the Science Lab, he would have had to close the School
 - An additional \$10,000 is still needed for the School to complete solar lighting and solar heating

- ❖ **Together We Grow update** (Fr. Jim)
 - Wine and Cheese event; low attendance; closing financial gap of \$300,000 is needed; Currently compiling lists of parishioners for Fr. Jim to reach out to in person and then he will reach out to Parishioners at large; 610 families are currently supporting this campaign; a small, but generous group; 50% cash and 50% pledges are needed to break ground.
- ❖ **Adoration Sign-ups** (Kathie)
 - Sign up genius is set up; people are needed to participate
- ❖ **Listening Session follow up discussion** (Rich)
 - Nothing has been implemented; Chuck Michael would like to learn more about this committee; we have not been able to provide feedback from the Parishioners recently; Rich and Chuck will meet.
- ❖ **Discernment** – Rose Wiedenmann has offered to co-coordinate; After the meeting, Lisa Schafer offered to co-coordinate also

➤ Council/Commission Updates

▪ Finance Council – (Keith Gehring)

Financial Report Fiscal Year-To-Date as of October 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>Favorable (Unfavorable) \$ Variance</u>	<u>Favorable (Unfavorable) %</u>
Variance				
Total Income	<u>\$661,789</u>	<u>\$581,255</u>	<u>\$80,534</u>	13.9
Total Expenses:				
General & Administrative	478,646	532,560	53,913	10.1
Ministry & Liturgy	14,244	21,548	7,304	33.9
Religious Formation	19,241	40,607	21,366	52.6
Outreach	1,769	6,717	4,920	73.2
Facilities	81,317	94,928	13,612	14.3
Fundraising	22,289	1,000	(21,289)	(2,129.9)
Capital	638	2,183	1,546	70.8
Total	<u>618,170</u>	<u>699,543</u>	<u>81,372</u>	11.6
Net Income	<u>\$43,619</u>	<u>\$(118,287)</u>	<u>\$161,906</u>	

Note: Sunday Collections of \$557,473 are over budget by \$87,716. 57% from Faith Direct.

The Fiscal Year 2020/2021 Budget reflects Revenue in excess of Expenses in the amount of \$22K. Income Budget of \$2.180M and Expense Budget of \$2.158M.

Finance Council Areas of Focus and Reporting for FY 2021

- Monitor and report ongoing results of *Together We Grow* campaign.
 - We currently have \$785,417 in available funds for the project. \$780,552 is invested in an AOC note currently earning 1.6% interest. The remaining \$4,865 is invested in accounts at PNC Bank to be used for immediate needs.
 - Pledges total \$3,458,102; \$2,752,601 (80%) collected as of 9-30-2020.
 - The Schematic Design phase of the project is completed. Next step is design development and construction documents.
- Funding for the church roof replacement.
 - The roof was inspected in September 2018 by a roofing contractor and determined to have an estimated life expectancy of approximately three years.
 - The estimated cost to replace the roof is \$815,000 using three-dimensional asphalt shingles or \$915,000 using stamping seam metal.
 - Bid received in February 2020 had a quote of \$1,005,550.
 - As of October 31, \$139,487 has been collected for the roof replacement. \$135,836 is invested in an AOC note currently earning 1.6% interest. The remaining \$3,651 is invested in a PNC account.
 - Added progress info to each bulletin.
- Balance of the Contingency Fund as of October 31 is \$111,800.
- Archdiocese assessment increased by \$7K to \$201,000.
- CMA: We get half of the 23K-33K overage back. Goal of \$92K, Paid \$115K, Pledged \$125K
 - Who gets the 11K-16K overage? 7K to Operating Expenses as budgeted. Other \$5K to Outreach.

- **Worship and Sacraments Commission**– (Yuki Lauber)
 - Extraordinary Ministers needed, especially 4:30pm and 8:00am Masses
 - “Sign of peace” has returned to Mass
 - Spiritual communion prayer will be said during the Mass for those who watch Mass from home
 - Each liturgical minister will evaluate the Advent and Christmas season

- **Outreach Commission** – (Shari Skorcz)

- **Prison Ministry**
 - Pen pal program is ready to go, waiting on approval from prison system
 - Featured in Modern Saint
 - Post-release program going on, starting women’s program
 - No in-person visits until spring
- **Faith Alliance**
 - Alliance is doing drive for Reach Out Lakota but St. Max already does own drive
 - Need to connect Faith Alliance with Chosen for meal sign ups with other churches
- **Parish Happenings**
 - Finance council approved \$5000 for next outreach allocation
 - Decision was made to cancel in-person non-liturgical events through December
- **Outreach Newsletter**
 - First issue went out to all ministries

- **Parish Life and Stewardship Commission** – (Tony Ferraro)

- No report this month

- **Evangelization and Catechesis Commission** – (Andrew Tebbe)

- No report this month

- **By-laws Final Draft review/vote**

A few minor edits were suggested and will be made

Daren motioned to approve; seconded by Ellen; unanimous approval

Updated on December 2, 2020; Dena will send updated By-laws to Fr. Jim and Ellen

- **Closing Prayer**