

## St. Maximilian Kolbe Pastoral Council Meeting

January Minutes  
January 8, 2020 – 7:00-9:10PM

### Pastoral Council Members Present:

Tom Collins	Cathy Marksteiner	Jerry Pater
Rich Inman	Ellen Paxton – Vice Chair	Betty Ann Quinn
Daren Keenan	Chris Palac	Tim Wurth – Chair

### Pastoral Council Members Absent:

#### Notable Others:

Fr. Jim Riehle – Pastor  
Special Guests - Lenten Project – Marlene Doughman and Maureen Normoyle  
Evangelization and Catechesis Commission – Andrew Tebbe  
Outreach Commission – Maureen Savage  
Parish Life and Stewardship Commission – Tony Ferraro  
Worship and Sacraments Commission – Mary Ella Wielgos  
Finance Council – Rich Carmel  
Parish Staff Representative – Mary Ella Wielgos  
Recording Secretary – Dena Moulton

- **Opening Prayer / Mission Statement** (PC is praying for E & C Commission in January)
  
- **Parish Lenten Project: Special Guests, Marlene Doughman and Maureen Normoyle**
  - ❖ **Recap of Advent Project:** Family Connections, 157 pen pal relationships which will build relationships with our brothers and sisters in Christ; Pen pal letters will be sent 4 times per year
  - ❖ **Lenten Project:** Serving same 157 families; Support catechists in monetary way, helping them to materialistically enhance their way of life
  - ❖ **Goal: Ox plow team (two oxen and a plow) for all 157 families**  
Cost is \$500 per family for an Ox plow team – 150 families to supply as 7 families already have their Ox plow team
  - ❖ Three ways for Parishioners to contribute
    1. Tables in gathering space – for free will donations; money will go into a general fund
    2. Pick a specific family and supply the \$500 sponsorship or a partial sponsorship
    3. Be ambassadors for this program; Share the story of our Ugandan families in the workplace, in school, with neighbors; Get others to financially support this project
  - ❖ Pen pals are NOT obligated financially to participate, but they are welcome to do so
  - ❖ Solidarity and subsidiary; St. Patrick's families will directly benefit
  
- **Formation** Searching for and Maintaining Peace: A Small Treatise on Peace of Heart, by Fr. Jacques Philippe  
Pages 85-110
  
- **Lightning Round**
  - Meeting next month is February 5
  - Thank you from St. Max Adoration Team for PC commitment to a Eucharistic Adoration hour
  - Thank you to PC for supporting the Twinning Advent project

- Reports from Commissions and Councils – comments ... is our current system working? Any comments to make system better? No longer read Commission minutes at meeting; Reports should be sent ahead of time to PC and representatives will answer questions from PC members at the meeting  
Reps will highlight one success, one challenge each month; E&C supply quarterly reports
- Fundraising and Charitable Events Request: Fish fry bake sale for St. Gabriel; Proceeds benefit SGCS Boosters; Passed by consensus
- Fundraising and Charitable Events Request: High School Youth Ministry, after Lent bake sale and Divine Mercy 'Sundaes' (ice cream). Proceeds benefit Steubenville Youth Conference; Passed by consensus

## ➤ Discussion

- Pastoral Council membership; Eric Saddler has resigned his position; Future discussion to reevaluate PC mission and purpose
- Enhanced relationship with Mother Teresa School; tabled this month, discussion in February

## ➤ Committee Updates

- **Campus Safety Subcommittee** – (Cathy Marksteiner)
  - Safety committee looking at Masses, when staff members are not present; Challenge, how do we equip the ushers to handle medical emergencies
- **PC Listening Sessions** – (Rich Inman)
  - January 25 and 26
  - PC members email Rich with Mass availability if Mass is different than previously signed up for
  - Bulletin announcement and verbal announcement before Mass
- **Discernment** – (Betty Ann Quinn)
  - Discernment committee – met and shared ideas
  - Many people do not know what discernment is ... Sarah from office in the loop on this
  - Suggestion – at one of the Masses discuss discernment
  - Finding needs of Commissions – how many people are needed on each commission
  - Start to pray about who might make a good fit and nominate
  - March 1 – April 15, Nomination process period

## ➤ Council/Commission Updates

### ▪ Finance Council – (Rich Carmel)

#### Financial Report Fiscal Year-To-Date as of November 30, 2019

	<u>Actual</u>	<u>Budget</u>	<u>Favorable (Unfavorable) \$ Variance</u>	<u>Favorable (Unfavorable) % Variance</u>
<b>Total Income</b>	<u>\$843,531</u>	<u>\$875,669</u>	<u>(\$32,138)</u>	<u>(3.7)</u>
<b>Total Expenses:</b>				
General & Administrative	592,028	604,048	12,020	2.0
Ministry & Liturgy	27,813	31,6956	3,881	12.3
Religious Formation	34,601	44,738	10,137	22.7
Outreach	7,517	12,454	4,937	39.6
Facilities	156,256	153,361	(2,895)	(1.9)
Fundraising	31,354	11,560	(19,794)	(171.2)
Capital	6,613	7,417	803	10.8
<b>Total</b>	<u>856,182</u>	<u>865272</u>	<u>9,089</u>	<u>1.0</u>
<b>Net Income</b>	(\$12,652)	\$10,397	(\$23,049)	

**Note:** Sunday Collections of \$748,272 are **under budget** by \$44,728.

#### Finance Council Areas of Focus and Reporting for FY 2020

- Monitor and report ongoing results of *Together We Grow* campaign.
  - We currently have \$403,944 in available funds for the project. \$353,944 is invested in an AOC CD, currently earning 2.3% interest. The remaining \$50,000 is invested in a money market account at PNC Bank to be used for immediate needs.
  - As of September 18, 2019, in response to our request for a reduction in our obligation to the Archdiocese of Cincinnati's *One Faith, One Hope, One Love* campaign, the archdiocese waived the remaining \$320,895 that was owed. We have fulfilled our obligation to the archdiocese.
  - Pledges total \$3,441,468; \$2,444,032 (71%) collected as of 11-30-19.
    - Architect estimated design fees are \$150,000. Boring samples were done on September 25 at a cost of \$4,000.
- Balance of the Contingency Fund as of November 30 is \$39,000.
- Funding for the church roof replacement.
  - The roof was inspected in September 2018 by a roofing contractor and determined to have an estimated life expectancy of approximately three years.
  - The estimated cost to replace the roof is \$815,000 using three-dimensional asphalt shingles or \$915,000 using stamping seam metal.
  - As of November 30, \$47,431 has been collected for the roof replacement.
  - We raised \$2,955 from 17 donors on Giving Tuesday for the roof. This money is not assessed by the archdiocese.
- The Fiscal Year 2019/2020 Budget reflects Revenue in excess of Expenses in the amount of \$86,800.

- **Worship and Sacraments Commission** – (Mary Ella Wielgos for Mary Blake)
  - No report this month
- **Outreach Commission** – (Maureen Savage)
  - New Ministry Proposed: “Meal Train Ministry”. Outreach Commission took the action to work with the ministry proposer and strengthen the ministry
  - Faith Alliance has completed their visioning and reorganizing. They have elected to focus on some of their main programs, including the summer school lunch program, the summer literacy program, and the back to school backpack drive.
  - Outreach commission members and their families will be attending Mass at St. Leo the Great in Fairmount on 1/12/20 and 2/9/20 to begin building a relationship with their parish. They will also serve in the St. Leo food pantry in February. St. Max currently has a quiet relationship with St. Leo. They are a poor community. For example, we have sponsored their youth to attend the March for Life.
  - Maddie Lees of Catholic Charities of Southwest Ohio; Continued brainstorming about Catholic social teaching
  - 33 volunteers traveled to Frenchburg, KY in 2019, working over 550 hours on tasks such as painting, drywall, wheelchair ramps, flooring, porches, decking, and plumbing.
  - Financial Peace graduated several folks from their program and received a compelling and beautiful witness from an alumnus of the program. We would like to feature this good news in the Modern Saint in the late summer to encourage participation in the next offering in 2020
- **Parish Life & Stewardship Commission** – (Tony Ferraro)
  - Spread the word on Stewardship opportunities and brainstorm on how to reach the disengaged
- **Evangelization & Catechesis Commission** – (Andrew Tebbe)
  - Alpha, 24 people signed up the first session
  - Men’s retreat, March 28
  - Over 1000 I Thirst Books distributed, Home Blessing kits also distributed to Parishioner

➤ **Pastor’s Report – (Fr. Jim)**

- Future ‘I Thirst’ opportunities
  - Thursday, February 13, Fr. Chris Geiger 7PM
    - Reflection on ‘From Therese to Teresa: The Little Flower and Mother Teresa
    - Fr. Geiger will explore the spiritual relationship between these two saintly women
  - Friday, March 6: Tatiana ‘Tajci’ Cameron, I Thirst concert;
    - A music and story event on the Passion of Christ
- TWG – moving forward; more money will need to be collected
  - 1.2M original budget; 2.5M in today’s numbers is more realistic
  - 750K needed for new entrance alone
  - Entrance must be completed before the rest of the work can be started
  - 50% of budget must be in hand to break ground; have 403K
  - We receive \$ in 6-month intervals from the TWG campaign
  - Fr. Jim will meet with Archdiocese – potentially treat building project as two separate projects; First one would be the new entrance
  - Working on Design renderings – Will be presented after Mass at some point in the future

➤ **Reflections/Closing Prayer**